CLASS 6B
ELIGIBILITY APPLICATION

Carefully review the Class 6B Eligibility Bulletin before completing this Application. For assistance, please contact the Assessor’s Office, Development Incentives Department (312) 603-7529. This application, a filing fee of $500.00, and supporting documentation (except drawings and surveys) must be filed as follows:

This application must be filed PRIOR TO the commencement of New Construction or PRIOR TO the commencement of Substantial Rehabilitation Activities or PRIOR TO the commencement of Reoccupation of Abandoned Property.

Applicant Information
Name: ___________________________________ Telephone: ( _____ ) ________________
Address: __________________________________________________________________________
City: ________________________________ State: _____ Zip Code: ________________

Contact Person (if different than the Applicant)
Name: ___________________________________ Telephone: ( _____ ) ________________
Address: __________________________________________________________________________
City: ________________________________ State: _____ Zip Code: ________________
Email: __________________________________________________________________________

Property Description (per PIN)
If you are applying for more than three different PINs, please submit the additional PIN information in an attachment.

Street Address: (1) _____________________________________________________________________
Permanent Real Estate Index Number: ________________________________________________
(2) ______________________________________________________________________________
Permanent Real Estate Index Number: ________________________________________________
(3) ______________________________________________________________________________
Permanent Real Estate Index Number: ________________________________________________

City: ________________________________ State: _____ Zip Code: ________________
Township: ___________________________ Existing Class: ____________________________

Attach legal description, site dimensions and square footage and building dimensions and square footage.
Identification of Person Having an Interest in the Property

Attach a complete list of all owners, developers, occupants and other interested parties (including all beneficial owners of a land trust) identified by names and addresses, and the nature and extent of their interest.

Industrial Use

Attach a detail description of the precise nature and extent of the intended use of the subject property, specifying in the case of the multiple uses the relative percentages of each use.

Include copies of materials, which explain the occupant’s business, including corporate letterhead, brochures, advertising material, leases, photographs, etc.

Nature of Development

Indicate nature of proposed development by checking the appropriate space:

[ ] New Construction (Read and Complete Section A)
[ ] Substantial Rehabilitation (Read and Complete Section A)  
Incentive only applied to the market value attributable to the rehabilitation
[ ] Occupation of Abandoned Property - No Special Circumstance  
(Read and Complete Section B)
[ ] Occupation of Abandoned Property - With Special Circumstance  
(Read and Complete Section C)
[ ] Occupation of Abandoned Property - (TEERM Supplemental Application)  
(Read and Complete Section C)

SECTION A (NEW CONSTRUCTION/SUBSTANTIAL REHABILITATION)

If the proposed development consists of New Construction or Substantial Rehabilitation, provide the following information:

Estimated date of construction

commencement (excluding demolition, if any): _____________________________

Estimated date of construction completion: _____________________________

Attach copies of the following:

1. Specific description of the proposed New Construction or Substantial Rehabilitation
2. Current Plat of Survey for subject property
3. 1st floor plan or schematic drawings
4. Building permits, wrecking permits and occupancy permits (including date of issuance)
5. Complete description of the cost and extent of the Substantial Rehabilitation or New Construction (including such items as contracts, itemized statements of all direct and indirect costs, contractor’s affidavits, etc)
SECTION B (ABANDONED PROPERTY WITH NO SPECIAL CIRCUMSTANCE)

If the proposed development consists of the reoccupation of abandoned property, purchased for value, complete (1) and (2) below:

1. Was the subject property vacant and unused for at least 24 continuous months prior to the purchase for value?
   
   [ ] YES [ ] NO

   When and by whom was the subject property last occupied prior to the purchase for value?
   
   __________________________________________________________________________
   __________________________________________________________________________

   Attach copies of the following documents:

   (a) Sworn statements from person having personal knowledge attesting to the fact and the duration of vacancy and abandonment

   (b) Information (such as statements of utility companies) which demonstrate that the property was vacant and unused and indicate duration of such vacancy

2. Application must be made to the Assessor prior to occupation:

   Estimated date of reoccupation: _________________________
   Date of Purchase: _________________________
   Name of purchaser: _________________________
   Name of seller: _________________________
   Relationship of purchaser to seller: _________________________

   Attach copies of the following documents:

   (a) Sale Contract
   (b) Closing Statement
   (c) Recorded Deed
   (d) Assignment of Beneficial Interest
   (e) Real Estate Transfer Declaration
SECTION C (SPECIAL CIRCUMSTANCES)

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was a purchase for value, but the period of abandonment prior to purchase was less than 24 months, complete section (1).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was no purchase for value, but the period of abandonment prior to the application was 24 continuous months or greater, complete section (2).

If the applicant is seeking special circumstances to establish that the property was abandoned for purposes of the Incentive where there was no purchase for value, but the period of abandonment prior to the application was greater than 12 continuous months and less than 24 continuous month, complete section (2) and the TEERM Supplemental Application.

1. How long was the period of abandonment prior to the purchase for value? ________________

When and by whom was the subject property last occupied prior to the purchase for value?

___________________________________________________________________________

___________________________________________________________________________

Attach copies of the following documents:

(a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment

(b) Information (such as statements of utility companies) which demonstrate that the property was vacant and unused and indicate duration of vacancy

(c) Include the finding of special circumstances supporting “abandonment” as determined by the municipality, or the County Board, if located in an unincorporated area. Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for less than 24-month abandonment period.

Application must be made to the Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of Reoccupation: ____________________________

Date of purchase: ____________________________

Name of purchaser: ____________________________

Name of seller: ____________________________

Relationship of purchaser to seller: ____________________________

Attach copies of the following documents:

(a) Sale Contract
(b) Closing Statement
(c) Recorded Deed
(d) Assignment of Beneficial Interest
(e) Real Estate Transfer Declaration
2. How long has the subject property been unused?

[ ] 24 or greater continuous months *(Eligible for Special Circumstance)*

[ ] 12 continuous months but less than 24 continuous months *(Eligible for Special Circumstance under TEERM) - Complete TEERM Supplemental Application*

[ ] Less than 12 continuous months *(Not Eligible for Special Circumstance)*

When and by whom was the subject property last occupied prior to the filing of this application?

___________________________________________________________________________

___________________________________________________________________________

Attach copies of the following documents:

(a) Sworn statements from persons having personal knowledge attesting to the fact and the duration of the vacancy and abandonment

(b) Information *(such as statements of utility companies)* which demonstrate that the property was vacant and unused and indicate duration of vacancy

(c) Include the finding of special circumstances supporting “abandonment” as determined by the municipality, or the County Board, if located in an unincorporated area. Also include the ordinance or resolution from the Board of Commissioners of Cook County stating its approval for lack of a purchase for value.

Application must be made to Assessor prior to the commencement of reoccupation of the abandoned property.

Estimated date of reoccupation: ___________________________
TEERM SUPPLEMENTAL APPLICATION
(This form will ONLY be utilized for applicants who specifically elect for TEERM)

This supplemental eligibility application is for properties that have been abandoned (due to special circumstances) for at least 12 continuous months and less than 24 continuous months with no purchase taking place.

Under the **TEERM** Program, qualifying industrial real estate would be eligible for the Class 6B level of assessment from the date of substantial re-occupancy of the abandoned property. Properties receiving Class 6B will be assessed at 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year. The terms of this program are Not Renewable.

*No applications will be taken after November 30, 2018.*

I ______________________ applicant/representative hereby specifically elect to submit this **Supplemental Application** for the **TEERM** program.

Further affiant sayeth not.

________________________________________  ____________________________________  
Agent’s Signature  
Agent’s Name & Title  
________________________________________  ____________________________________  
Agent’s Mailing Address  
Agent’s Telephone Number  
________________________________________  ____________________________________  
Applicant’s Name  
Applicant’s Mailing Address  
________________________________________  
Applicant’s e-mail address  

Subscribed and sworn before me this _____ day of __________________, 20 _____

________________________________________  
Signature of Notary Public  

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EMPLOYMENT OPPORTUNITIES

How many construction jobs will be created as a result of this development? ___________

How many new permanent full-time and part-time employees do you now employ in Cook County?

   Full-time: _________  Part-time: ________

How many new permanent full-time jobs will be created as a result of this proposed development? _____

How many new permanent full-time jobs will be created as a result of this proposed development? _____

LOCAL APPROVAL

A certified copy of a resolution or ordinance from the municipality in which the real estate is located (or the County Board, if the real estate is located in an unincorporated area) should accompany this Application. The ordinance or resolution must expressly state that the municipality supports and consents to this Class 6B Application and that it finds Class 6B necessary for development to occur on the subject property. If a resolution is unavailable at the time the application is filed, a letter from the municipality or the County Board, as the case may be, stating that a resolution or ordinance supporting the incentive has been requested may be filed with this application instead. If the applicant is seeking to apply based on the reoccupation of abandoned property and will be seeking a finding of “special circumstances” from the municipality, in addition to obtaining a letter from the municipality confirming that a resolution or ordinance supporting the incentive has been requested, the applicant must file a letter from the County Board confirming that a resolution validating a municipal finding of special circumstances has been requested. If, at a later date, the municipality or the County Board denies the applicant’s request for a resolution or ordinance, the applicant will be deemed ineligible for the Class 6B incentive, whether or not construction has begun. In all circumstances, the resolution must be submitted by the time the applicant files an “Incentive Appeal”.

I, the undersigned, certify that I have read this Application and that the statements set forth in this Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.

_________________________________________  ____________________________________
Signature                                     Date

_________________________________________  ____________________________________
Print Name                                   Title

10/4/13
INCENTIVES CLASS LIVING WAGE ORDINANCE AFFIDAVIT

____________________________________________  as agent for the applicant set forth below, who is seeking a classification incentive as referenced below, I do hereby state under oath as follows:

1. As the agent for the applicant set forth below, I have personal knowledge as to the facts stated herein.

2. The property identified by PIN(s) with commonly known address(es), listed in Exhibit A attached and herein incorporated, are/is the subject of a pending application/renewal (circle as appropriate) for one of the following development incentives provided by the Code of Ordinances of Cook County, Chapter 74, Article II, Division 2, The Cook County Real Property Assessment Classification Ordinance, Sec.74-60 et seq., as amended:

   ____ Class 6B   ____ Class 8 (Industrial property)   ____ Class 9

3. I have reviewed the Code of Ordinances of Cook County, Chapter 34, Article IV, Division 1 and The Cook County Living Wage Ordinance, Sec. 34-127 et seq., as amended (the “Ordinance”), and certify that the applicant is in compliance with the above referenced Cook County Living Wage Ordinance, due to one of the following options (check as appropriate):

   ____ Applicant is currently paying a living wage to its employees, as defined in the Ordinance.

   OR

   ____ Applicant is not required to pay a living wage, pursuant to the Ordinance.

Further affiant sayeth not.

_________________________________________  __________________________________________
Agent’s Signature                                          Agent’s Name & Title

__________________________________________
Agent’s Mailing Address                                    Agent’s Telephone Number

________________________________________
Applicant’s Name                                           Applicant’s Mailing Address

________________________________________
Applicant’s e-mail address

Subscribed and sworn before me this _______ day of _____________, 20 ______

_____________________________________________________________________
Signature of Notary Public
**EXHIBIT A**
*(Please type or Print)*

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