ANNUAL AFFIDAVIT FOR
CLASS 6B SUSTAINABLE EMERGENCY RELIEF (SER) PROPERTIES

Date: ______________  Control #: ______________

As the owner of Class 6B SER property(s), you are required to file specific information with Cook County Assessor’s Office. Failure to file a completed, original affidavit with the correct information by the required deadline can result in the loss of your Class 6B SER status.

Complete this affidavit, have your signature notarized, list the Permanent Index Number(s) of each parcel of your property receiving an Incentive, and return this affidavit to the Cook County Assessor’s Office by January 31, 2019.

List the Permanent Index Number(s) of each parcel of your Class 6B (SER) property below:

(Use additional paper if necessary)

1. __-__-__-__-__-__-__
2. __-__-__-__-__-__-__
3. __-__-__-__-__-__-__
4. __-__-__-__-__-__-__

If your answer to any of the following questions 1, 2, 3 or 4 is YES you must complete the appropriate section(s) of the Incentive Information Sheet.

Please answer the following questions:

1. Was there a change of use since this property qualified for the tax incentive? YES _____ NO _____
2. Was there a change of ownership of the property during past year? YES _____ NO _____
3. Was there a change of occupancy (tenancy) of the property during past year? YES _____ NO _____
4. Is the property vacant? (>50% vacant) YES _____ NO _____
5. Is the property in substantial compliance with all applicable local building, safety, and health codes and requirements? (If no, complete #5 on Incentive Information Sheet) YES _____ NO _____

6. List number of employees: Full Time ___________ Part Time ___________

If the property is owner occupied complete the following information (leased properties see Tenant Roll for Incentive Properties). (Attach additional pages, if necessary)

Owner Name: ____________________________________________________________

Property Use (detailed): __________________________________________________________________________

Building Square Feet: __________________________________________________________________________

Property Address: ________________________________ City: ____________________
INCENTIVE INFORMATION SHEET - CLASS 6B (SER)

To be completed if you answered “YES” to either of questions 1 through 5 on page 1 of this affidavit.

1. Change of Use:
   If any, please provide detailed description below (use another sheet if more space is needed):
   _____________________________________________________________
   _____________________________________________________________

2. Change of Ownership:
   (If change in ownership the Incentive will be removed)
   Buyer: _______________________________________________________
   Address: _____________________________________________________
   Date of Transfer: _____________________________________________

Note: Submit evidence of transfer (Deed, Closing Statement...)

3. Change of Occupancy (tenancy):
   If any, please describe below:
   _____________________________________________________________
   _____________________________________________________________
   Date of Change: _____________________________________________
   Reason for Change: __________________________________________

4. Is Property Vacant? (>50% vacant)
   If YES - Since When: ___________   Percentage of Vacancy: ___________
   (Continuous substantial vacancy could result in the interruption of the Incentive)

5. Is the property in substantial compliance with all applicable local building, safety, and health codes and requirements?
   If NO, submit violation citation/documentation and cure/compliance documentation.
# TENANT ROLL
FOR LEASED INCENTIVE PROPERTIES

(Must be completed if property is leased)

Complete detailed description of each occupant’s use - submit captioned photos supporting usage

(Attach additional sheets, if necessary)

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<th>1. SF/LEASED</th>
<th>TENANT</th>
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**PROPERTY USE (Commercial/Industrial):**

**Detailed Description:**

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<th>2. SF/LEASED</th>
<th>TENANT</th>
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**PROPERTY USE (Commercial/Industrial):**

**Detailed Description:**

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**PROPERTY USE (Commercial/Industrial):**

**Detailed Description:**

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**PROPERTY USE (Commercial/Industrial):**

**Detailed Description:**

(Attach separate sheet if necessary)
Under oath, I state that I have accurately listed all of my property receiving a Class 6B (SER) Incentive by Permanent Index Number(s) on this affidavit and that all information is true, complete and correct.

Owner: ____________________________________________________________
(Print name)

Representative (if not owner): __________________________________________
(Print name)

Street Address: ______________________________________________________

City: ___________________________ State: _______________________________

Phone: (______ ) __________________________

Email address: _______________________________________________________

____________
Signature

____________
Date

________________________
Title

Subscribed and sworn to,
before me this ______ day
of ______________ 20 ______.

________________________
Notary Public

RETURN TO:
Cook County Assessor
ATTN: Incentive Department
118 N. Clark Street
Room 301
Chicago, Illinois 60602