

**THE OFFICE OF COOK COUNTY ASSESSOR JOSEPH BERRIOS ANNOUNCES
THE AVAILABILITY OF THE FOLLOWING INTERNSHIP AND EXTERNSHIP
OPPORTUNITIES FOR THE SUMMER OF 2017**

For the summer of 2017, the Cook County Assessor's Office has 3 unpaid Internship/Externship part time positions available which are designed to assist the Office in achieving its research goals within the RESEARCH DEPARTMENT under the supervision of the Chief Deputy Assessor. Interested students will have the unique opportunity of working in an extremely important agency within Cook County government for approximately 10 – 15 hours per week.

For positions within the RESEARCH DEPARTMENT, undergraduate, graduate, post graduate course of study, or experience within the in any single one or combination of the following is required:

- Bachelor's or Master's degree in accounting, statistics, economics, mathematics, real estate, computer science, marketing, or public policy with a thesis or research paper completed in any of these areas.
- Proficiency in Microsoft Office.
- Database experience and proficiency in SAS or SPSS is preferred.

The Intern/Extern will conduct research on issues related to the valuation of real property.

To apply, please complete the attached application form and submit a current resume by **May 31, 2017**. The completed materials should be submitted either through your Career Development Department, or to:

Cook County Assessor's Office
Attn: Donna Dunnings
118 North Clark Street, 3rd Floor
Chicago, Illinois 60602

PLEASE NOTE: Any political contact to the Assessor's Office on behalf of a student will result in the disqualification of the student from consideration for an Internship/Externship.

FOR MORE INFORMATION PLEASE CONTACT YOUR CAREER DEVELOPMENT DEPARTMENT.



OFFICE OF THE COOK COUNTY ASSESSOR
118 N. Clark St., 3rd Floor Chicago IL 60602

INTERN/EXTERN APPLICATION

Please type or print legibly

Name (Last)	(First)	Middle	E-Mail	
Address			Home Telephone	
City	State	County	Zip Code	Cell Telephone
Emergency Contact Name		Emergency Contact Telephone Numbers		
Name of employees of the Office of the Cook County Assessor with whom you are acquainted or related. If related, please list relationship.		How did you become aware of this internship/externship opportunity as the Office of the Cook County Assessor?		

EDUCATION

Name and Location of school	Years Attended	Subject/Major	Grade Average
High School			
College			
Advisor/Counselor's Name		Advisor/Counselor's Telephone Number	

PLEASE ATTACH A CURRENT RESUME

Applicant's Signature

Date

The Office of the Cook County Assessor is and Equal Opportunity Employer which places interns/externs based on applicant qualifications and merit. The use of political factors as a condition of an offer of an internship/externship is prohibited.

Any violation of this policy should be reported to Sharon Goss, Assessor's Office Director of Compliance, at 312-603-7415.