

**THE OFFICE OF COOK COUNTY ASSESSOR JOSEPH BERRIOS ANNOUNCES
THE AVAILABILITY OF THE FOLLOWING INTERNSHIP AND EXTERNSHIP
OPPORTUNITIES FOR THE SUMMER OF 2017**

For the summer of 2017, the Cook County Assessor's Office has 2 unpaid Internship/Externship part time positions available which are designed to assist the Office in achieving its goals within the RESIDENTIAL VALUATIONS DEPARTMENT. Interested students will have the unique opportunity of working in an extremely important agency within Cook County government for approximately 10 – 15 hours per week.

Positions and responsibilities within the RESIDENTIAL VALUATIONS DEPARTMENT may include running statistical models, researching and creating questionnaires for cooperative (co-op) housing to be utilized in the data analysis of said properties, as well as creating maps from GIS to identify specific types of property, the following skillset is required:

- Current or anticipated Bachelor's or Master's degree in mathematics, statistics, or economics.
- Proficiency in Microsoft Office, SPSS, or GIS software.

To apply, please complete the attached application form and submit a current resume by **May 31, 2017**. The completed materials should be submitted either through your Career Development Department, or to:

Cook County Assessor's Office
Attn: Donna Dunnings
118 North Clark Street, 3rd Floor
Chicago, Illinois 60602

PLEASE NOTE: Any political contact to the Assessor's Office on behalf of a student will result in the disqualification of the student from consideration for an Internship/Externship.

FOR MORE INFORMATION PLEASE CONTACT YOUR CAREER DEVELOPMENT DEPARTMENT.



OFFICE OF THE COOK COUNTY ASSESSOR
 118 N. Clark St., 3rd Floor Chicago IL 60602

INTERN/EXTERN APPLICATION

Please type or print legibly

Name (Last)	(First)	Middle	E-Mail	
Address				Home Telephone
City	State	County	Zip Code	Cell Telephone
Emergency Contact Name			Emergency Contact Telephone Numbers	
Name of employees of the Office of the Cook County Assessor with whom you are acquainted or related. If related, please list relationship.			How did you become aware of this internship/externship opportunity as the Office of the Cook County Assessor?	

EDUCATION

Name and Location of school	Years Attended	Subject/Major	Grade Average
High School			
College			
Advisor/Counselor's Name		Advisor/Counselor's Telephone Number	

PLEASE ATTACH A CURRENT RESUME

 Applicant's Signature

 Date

The Office of the Cook County Assessor is and Equal Opportunity Employer which places interns/externs based on applicant qualifications and merit. The use of political factors as a condition of an offer of an internship/externship is prohibited.

Any violation of this policy should be reported to Sharon Goss, Assessor's Office Director of Compliance, at 312-603-7415.